

Late Assignments - Residential

Policy Information

Issuing Office

Registrar's Office

Affected Parties

Residential Students

Policy Language

Course assignments should be submitted on time.

If the student is unable to complete an assignment on time, then he or she must contact the instructor prior to the assignment due date.

Policy Rationale

To ensure that clear expectations are published for the processing and evaluation of late assignments.

Definition of Glossary Terms

None specified

Procedural Information

Procedures

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week after the due date will receive a 10% deduction.
2. Assignments submitted more than one week and less than 2 weeks late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the course will not be accepted.
4. Group projects/assignments will not be accepted after the due date.

Sanctions

None specified

Exceptions

Special circumstances (e.g., death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

Date Approved

8/2/2019

Date for Review

8/2/2024