

Application Requirements - Transcripts

Policy Information

Issuing Office

Faculty Administrative Curriculum Council

Affected Parties

Prospective Students

Policy Language

Prior to matriculation, applicants must submit an official transcript (see below for details) from an accredited high school or an official transcript of the General Educational Development (GED), High School Equivalency Test (HiSET), or Test Assessing Secondary Completion (TASC) test scores. Applicants with prior college coursework must submit official transcripts from all colleges attended.

Policy Rationale

To inform prospective students of the transcript requirements for admission.

Definition of Glossary Terms

None specified

Procedural Information

Procedures

To be considered complete, a high school transcript must meet the following minimum requirements:

1. Preliminary transcript ? must reflect all coursework and final grades received for grades 9-11, an overall grade point average (GPA), and should be signed by the school administrator.
2. Final transcript ? must reflect all coursework and final grades received for grades 9-12, must list graduation date, an overall GPA, and must be signed by the school administrator.

In lieu of a final transcript, Liberty University will accept a preliminary transcript. A self-certification of high school graduation or a final high school transcript will be required to continue the program beyond the first semester.

In addition, some high school and college transcripts may be waived if they are unobtainable due to circumstances as determined by the Resident Admissions Office.

Official transcripts of the final high school or college records must be requested directly from the educational institution and sent to the Resident Admissions Office. An official high school or homeschool transcript is defined as a transcript received in a sealed envelope with the school's address.

In addition, the final high school transcript or GED, HiSET, or TASC score is considered official if it is faxed by the high school or testing center itself, and received by the Resident Admissions Office. In order to be considered official, the transcript must be stamped official by the Resident Admissions Office, after confirming receipt with the issuing high school or homeschool.

Although the University does not require specific high school courses for admission, successful applicants usually have completed at least 4 years of English, 2-3 years of college preparatory mathematics, 2 years of laboratory science, 2 years of social science, 2 years of foreign language, and at least 4 units of elective credits in subjects such as art, music, or drama. This curriculum prepares one for the classroom expectations at Liberty University.

Sanctions

None specified

Exceptions

None