

# Application for Admission - Online

## Policy Information

### Issuing Office

Registrar's Office

### Affected Parties

Prospective Students

### Policy Language

## Procedural Information

### Procedures

#### 1. Application Fee (non-refundable, non-transferable)

Application fee will be posted on current application for the Liberty University Online programs upon enrollment or the student's first semester.

#### 2. Academic Records

Prior to acceptance, applicants must submit an official transcript (see below for details) from an accredited high school or an official transcript of the General Educational Development (GED) test scores. Applicants with prior college coursework must submit official transcripts from all colleges attended.

To be considered complete, a high school transcript must meet the following minimum requirements:

- Preliminary transcript must reflect all coursework and final grades received for grades 9-11, an overall grade point average (GPA).
- Final transcript must reflect all coursework and final grades received for grades 9-12, must list graduation date, an overall GPA.
- Liberty University Online students should refer to [www.luonline.com/index.cfm?PID=14327](http://www.luonline.com/index.cfm?PID=14327) for a detailed list of applicable admissions requirements. The high school and GED requirements will be waived if the applicant earned an associate's degree or is transferring 60 or more credit hours (after evaluation).

In lieu of a final transcript, Liberty University will accept a preliminary transcript and a self-certification of successful completion of the represented high school program.

In addition, some high school and college transcripts may be waived if they are unobtainable due to circumstances as determined by the Office of Admissions.

Although the University does not require specific high school courses for admission, successful applicants usually have completed at least 4 years of English, 2-3 years of college preparatory mathematics, 2 years of laboratory science, 2 years of social science, 2 years of foreign language, and at least 4 units of elective credits in subjects such as art, music, or drama. This curriculum prepares one for the classroom expectations at Liberty University.

Liberty University's minimum acceptable unweighted Grade Point Average (GPA) is 2.00 on a 4.00 scale. Applicants who fail to meet the minimum required GPA will be evaluated on other indicators of ability to perform satisfactorily at the college level and may be admitted on Caution status. All students accepted on Caution status may be required to enroll in one or more developmental courses as determined by the Office of Admissions.

### **1. Application Fee (non-refundable, non-transferable)**

Application fee will be posted on current application for the Liberty University Online programs upon enrollment or the student's first semester.

### **2. Academic Records**

Prior to acceptance, applicants must submit an official transcript (see below for details) from an accredited high school or an official transcript of the General Educational Development (GED), High School Equivalency Test (HiSET), or Test Assessing Secondary Completion (TASC) scores. Applicants with prior college coursework must submit official transcripts from all colleges attended.

To be considered complete, a high school transcript must meet the following minimum requirements: Preliminary transcript must reflect all coursework and final grades received for grades 9-11, an overall grade point average (GPA). Final transcript must reflect all coursework and final grades received for grades 9-12, must list graduation date, an overall GPA. Liberty University Online students should refer to [www.luonline.com/index.cfm?PID=14327](http://www.luonline.com/index.cfm?PID=14327) for a detailed list of applicable admissions requirements. The high school and GED, HiSET, or TASC requirements will be waived if the applicant earned an associate's degree or is transferring 60 or more credit hours (after evaluation). In lieu of a final transcript, Liberty University will accept a preliminary transcript and a self-certification of successful completion of the represented high school program.

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### **3. Other Documentation**

If the Admissions Committee determines that additional information is needed in order to make a determination on the applicant's status, the applicant may be required to submit letters of recommendation or other relevant documentation such as a guidance counselor letter.

### **4. RN to BSN program**

Students who are interested in the RN to BSN program must submit additional admissions documents, such as: RN licensure in state of residence (copy of licensure document) Graduate of an NLN accredited nursing program leading to an associate degree or hospital diploma

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### **4. RN to BSN program**

Students who are interested in the RN to BSN program must submit additional admissions documents, such as:

- RN licensure in state of residence (copy of licensure document)
- Graduate of an NLN accredited nursing program leading to an associate degree or hospital diploma

## **Sanctions**

None specified

## **Exceptions**

The University reserves the right to refuse or revoke admission or readmission to any prospective student or returning student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from Liberty. In addition, if certain documentation is not available or does not meet admission standards, the Office of Admissions reserves the right to offer admission to students based on professional judgment.

### **HOMESCHOOL APPLICANTS**

Homeschooled applicants must submit the above requirements plus: Verification that they have completed a secondary school education. This requirement may be satisfied by a statement signed by the parent or guardian, a home-education diploma, or a graduation date posted on the home education records. Verification that the home education was carried out in compliance with applicable commonwealth or state laws. The form of this documentation will vary depending on the state statutes governing home education. The documentation may be a letter from the local school board or public school superintendent, a letter from an umbrella school, or a signed affidavit from the parent or guardian. Note: The University recognizes that the academic records of home-educated students vary widely. However, records of academic work plus any evaluations or grades awarded by the parent or other evaluator must be included on the academic records to properly evaluate the applicant's eligibility for college-work. See [www.luonline.com/index.cfm?PID=20365](http://www.luonline.com/index.cfm?PID=20365) for a sample home school transcript. Do not submit portfolios, photocopies of awards, or photographs of school projects.)?

### **ADMISSIONS AND ENROLLMENT FOR ARMY SOLDIER-STUDENTS**

Active Duty, Reserve, and National Guard Army soldier-students must apply for admission and enroll via the GoArmyEd portal, [www.goarmyed.com](http://www.goarmyed.com). Admission and enrollment through the Army portal will allow Tuition Assistance to be approved through the enrollment process. Additional information is provided online, <http://www.liberty.edu/online/military-students/army/>.

## **Policy Rationale**

None specified

## **Definition of Glossary Terms**

None