

## 3.2.3.0 2019-20 Financial Aid Repeat Coursework Policy

### Policy Information

#### Issuing Office

Financial Aid

#### Affected Parties

Students

#### Policy Language

Federal regulations limit the amount of federal aid that can be used when repeating a course that has previously been passed with any grade higher than an F. If a student earns a W or F in a course, the student can continue to repeat the course paid with federal aid so long as they are meeting minimum Financial Aid Satisfactory Academic Progress requirements. Once a grade of D or higher is earned for a course, students can only repeat the course one more time and use federal aid to pay for the course. If the student passes the course the first time and repeats, but fails the course, they cannot retake the course again and use Title IV aid to pay for another repeat.

Examples:

| Grades Earned in this order | Status  |
|-----------------------------|---|
| F                           | Additional repeat is eligible                     |
| D,C                         | Additional repeat is not eligible for federal aid |
| F, F, D, W, B               | Additional repeat is not eligible for federal aid |
| F, F, D, B                  | Additional repeat is not eligible for federal aid |
| F, D, W, F                  | Additional repeat is not eligible for federal aid |

#### Policy Rationale

Federal regulations limit the amount of federal aid that can be used for repeat coursework.

#### Definition of Glossary Terms

### Procedural Information

#### Procedures

Every account is reviewed through an internal reporting process to determine federal aid eligibility for repeat coursework. The *Repeat Enrollment with Aid* report is run on a weekly basis to ensure a student's eligibility is reviewed in a timely manner. This process applies to every academic level - undergraduate, graduate and post-graduate.

#### Sanctions

If a student repeats a course that is not eligible for federal aid, a recalculation of aid is completed to exclude the credits for the repeated course.

This rule applies whether or not the student received aid for earlier enrollments in the course.

All repeated courses affect Financial Aid Satisfactory Academic Progress calculations. A repeated course, along with the original attempt, must be counted as attempted credit hours. All students must successfully complete 67% (66.669% will not be rounded) of cumulative attempted hours by the end of each term.

#### Exceptions

Academic Amnesty Program:

Federal regulations require that the student's complete academic history be included in the evaluation of Financial Aid Satisfactory Academic Progress.

Therefore, the Academic Amnesty Program at Liberty University cannot alter the academic history reviewed for Financial Aid Satisfactory Academic Progress.

**Financial Aid Satisfactory Academic Progress (SAP):**

Students must meet Financial Aid Satisfactory Academic Progress (SAP) requirements to receive federal Title IV aid that includes the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Work Study, Federal TEACH Grant, and Federal Direct Education Loans (Subsidized and Unsubsidized, Parent PLUS, and Grad PLUS).? Liberty University also applies the SAP requirements to monitor eligibility for all institutional aid.? The Virginia Commonwealth programs are administered under the guidelines from the State Council of Higher Education for Virginia (SCHEV).

**Title IV:** The portion of the Higher Education Act (HEA) that includes most of the federal financial aid programs.