

Graduate Intensive Incompletes

Policy Information

Issuing Office

Registrar's Office

Affected Parties

Students

Policy Language

An **online student** enrolled in Intensives must appeal to his/her professor for a temporary course grade of Incomplete (I). The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of four (4) additional months may be allowed from the end date of the course. If the coursework is not submitted by the new deadline, the student will receive a grade of zero for the incomplete assignments and a final grade will be submitted.

Policy Rationale

To ensure that students understand their options in regard to interruptions encountered while enrolled in an Intensive course.

Definition of Glossary Terms

None specified

Procedural Information

Procedures

None specified

Sanctions

None specified

Exceptions

None