

## Policy Information

### Issuing Office

Jerry Falwell Library

### Last Update

6/30/2020

### Affected Parties

Library Customers

### Policy Language

Jerry Falwell Library is open and staffed during the hours of operation posted on the website. The library closes for university-wide convocations and for library training events. During times of inclement weather, the library may close for safety reasons. In emergency situations, customers are expected to adhere to the Jerry Falwell Library Emergency Response Plan as it is implemented by library faculty and staff.

Customers visiting and using the library facility are expected to abide by the Liberty Way and to be respectful of the facility, resources, and others. A responsible adult must accompany children at all times. Use of the library, including the foyer and adjacent outdoor paved areas, for activities such as special events, tabling, filming, etc., requires advance permission from library personnel. To obtain permission, customers must utilize the communication channels outlined in the Library Room Request & Reservation Policy.

Reasonable accommodations for people with disabilities have been made to provide equitable access for all. Housed within the library and operated by the Office for Disability Accommodation Support, the Osborne Assistive Learning Technology Center is open during operating hours. Service animals are welcomed, but emotional support animals must remain outside of the library.

### Policy Rationale

The Jerry Falwell Library provides resources and spaces for customers who adhere to the conduct expectations of Liberty University for the purpose of individual and collaborative learning, discovery, and scholarship as well as academic events and activities that support the Liberty University community.

## Procedural Information

### Procedures

Jerry Falwell Library employees will provide basic technology assistance to customers but will refer customers to the IT Helpdesk for advanced assistance. Library employees will enforce the university's Printing Services Policy as defined by Liberty University Auxiliary Services.

Library personnel will monitor the library spaces to ensure that customers use the facility and its resources in accordance with the Liberty Way and the library's policies. Employees will execute procedures as outlined in the library's Emergency Response Plan in the event of an emergency.

### Sanctions

Failure to conform to this policy may result in loss of privileges to use the facility and its resources.

### Exceptions

None

## Definition of Glossary Terms

**Service Animals:** Service animals are defined by the Office of Disability Accommodation Support and must be a dog that is individually trained to do work or perform tasks for the benefit of someone with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability.

**Emotional Support Animals:** Emotional support animals are defined by the Office of Disability Accommodation Support as assistance animals that are not service animals but provide emotional support that alleviates one or more identified symptoms or effects of a person's disability. Animals whose sole function is to provide comfort, emotional support, companionship, or improve the well-being of the student do not qualify as service animals under the Americans with Disabilities Act (ADA) and, thus, do not meet the definition of a service animal under this policy.