

## Policy Information

### Issuing Office

Registrar's Office

### Affected Parties

Online Students

### Policy Language

Liberty University Online students select their major when they apply. If a student decides to change his /her major, the online student must contact the Academic Advising Department and request to change his/her major via phone or Liberty University webmail account. All requests for a change of major will be processed by the Registrar's Office upon receipt, and will be effective the following full term of enrollment.

### Policy Rationale

To clearly outline the process for formally changing from one major to another.

### Definition of Glossary Terms

None specified

## Procedural Information

### Procedures

None specified

### Sanctions

None specified

### Exceptions

None

### Date of Last Review

8/26/2019